



STUDENT REGISTRATION 2018-2019

Mount Kisco House of Music strives to provide quality music education by integrating a variety of teaching methods, activities, and technology.

Students will receive private as well as group lessons and will be given multiple performance opportunities throughout the year. The following policies explain how “our house” runs and what is expected of students and parents.

Our teaching philosophy centers on creating dedicated students with a lifelong love of music, and the policies below reflect those goals!

Studio Semesters

Enrollment is open year-round. We offer a free trial lesson to ensure the student is ready for lessons and to match them to the right teacher for their skill level, interests and personality. New students are encouraged to try an introductory package of four lessons before committing to a full semester.

The Fall, Winter, and Spring semesters are based on a school year calendar (September - June) and are 12 weeks long each. Most studio breaks coincide with the school systems in our area, but some holidays (e.g. President’s Day) are not observed and lessons still occur. Please refer to our studio calendar for details.

The Summer semester features a variety of workshops, camps, and lessons offered in flexible packages to allow for vacations and time off. The summer schedule is announced mid-spring.

Tuition Payments and Schedule

Please refer to our studio calendar for details on planned holiday closings throughout the year.

Fall Semester: September 10, 2018 -December 1, 2018 (*Recital: Sunday, December 9, 2018)

Winter Semester: December 3, 2018 -March 16, 2019

Spring Semester: March 18, 2018 -June 15, 2019 (*Recital: Sunday, June 16, 2019)

**Recital dates to be confirmed*

2018-2019 Tuition Payment Schedule

September 15, 2018	October 15, 2018	December 15, 2018	January 15, 2019	March 15, 2019	April 15, 2019
*1st Fall payment due	2nd Fall payment due	1st Winter payment due	2nd Winter payment due	1st Spring payment due	2nd Spring payment due

***All first fall payments are due by September 15, 2018. If you are resuming lessons after being away for summer, your fall payment must be received prior to the start of the semester on September 10, 2018, in order to reserve your time slot.**

Mount Kisco House of Music accepts checks, cash, and credit/debit (online payment).

Payments not received by the indicated due dates are subject to a \$20 late fee, bounced checks a \$30 fee.

Forgot your payment? Miss the first lesson? Pay online or drop-off/mail payment to avoid the late fee. If payment is not received by the third lesson of the month, no lesson will be given.

2018-2019 Tuition Rates

Lesson Length	30 Minutes	45 Minutes	60 Minutes
Single Student	\$45	\$65	\$80
Families (2 or more)	\$40 per student	\$60 per student	\$75 per student

Your tuition bill is calculated based on the number of weeks a student is scheduled for the semester.

Where does my tuition go?

Tuition reserves your weekly time slot and studio membership. It also covers the cost of:

- Individual professional instrumental or voice instruction
- Lesson planning and repertoire selection
- Piano tunings, studio instrument maintenance
- Recital and other event venue rentals and programs
- Professional studio memberships and licenses
- Incentive programs, game and lesson materials
- Studio rent, taxes, and insurance

Tuition does not include the cost of music. **There is a \$25 annual registration fee which covers all required lesson materials** (up to three method books a year, printed copies of digitally licensed media, etc.). Students should expect to purchase supplemental music books/apps and repertoire selections for festivals such as NYSSMA.

If you cannot financially or otherwise fulfill your commitment to your lessons, advanced notice and open, ongoing communication is appreciated and encouraged!

Missed Lessons

Lesson times are standing appointments: **a student's lesson time is reserved for only them each week**, and it is their responsibility to attend. Dance classes and sports teams do not offer reimbursement if you cannot attend a rehearsal or game - music lessons are no different. Because times are set aside for specific students, a student who does not attend a lesson will simply miss the benefit of that lesson. The teacher will then use that time to plan for the student's progress, locate materials, etc. Please be assured that tuition pays for far more than the time spent during lessons. (See "Where Does My Tuition Go?" above.)

- Students can reschedule ONE lesson per semester in the event of illness, family emergency or school event. Please provide 24 hours' notice if possible. Reschedules are not for students who miss lessons due to playdates, games, non-emergency appointments or vacations.
- "No-show" lessons are forfeit. Repeat "no-shows" will result in removal from the schedule without tuition reimbursement.
- Students who are ill SHOULD NOT attend lessons. If you are too sick to attend school, you are too sick to attend your lesson. Please notify the teacher by 12 p.m. if you cannot attend. Students who are mildly ill can schedule a FaceTime or Google Hangout lesson during their regular time.

Weather / Teacher Cancellation

If the teacher must cancel lessons (other than snowstorms this happens very rarely), students will be offered group lessons to make up for the missed lesson(s), or tuition may be prorated.

In case of cancellation due to weather or other emergency, students will be notified via text and email.

Recitals and Group Classes

Recitals offer students a great sense of accomplishment and pride for their hard work. They also help them learn the importance of setting and achieving goals. Students at MKHM will be given the opportunity to participate in two formal recitals each year in addition to other performance opportunities and studio events. Please refer to our studio calendar for anticipated recital dates.

Group classes will occur at least once a month and will be 60-90 minutes long. Students will be invited to a class based on age, level and scheduling availability. During these classes, students will develop performance and ensemble skills, as well as practice theory, rhythm, and listening skills. Tuition includes attendance to two group classes per semester. Each additional class is \$25.

Lesson Procedures

Plan to arrive at least a few minutes prior to your lesson. Street parking is available up front, please do not park in the employee lot on the side of the building.

- **Students are expected to bring all materials (binders, music books, and otherwise) to every lesson.**
- **♪ We love technology!** Lessons will often incorporate the use of music apps or other theory websites and composition tools. Students are encouraged to use these outside of lessons.
- **Keep it clean!** ALL students are required to wash their hands before each lesson. Food, gum, and non-water drinks are prohibited in the lesson rooms to protect our instruments and other equipment, but are OK in the waiting room.

Waiting Room

Parents and siblings, please feel free to QUIETLY relax in the waiting room. Magazines, children's books, Wi-fi and the TV are readily available for your use. This allows the student our full attention and vice versa. We are in a quiet office building, so please help us be good neighbors and remind young children to use inside voices, not jump/stomp/etc. Siblings are welcome to wait alone in the studio and silently read, draw, play on tablets, or work on homework during each other's lessons. Please bring enough materials to stay occupied.

Practice Expectations

A student's progress is determined by dedicated practice, not by simply attending lessons. Ideally, students should practice at least four to five days a week. Specific amounts of practice time are not assigned to each student. Instead, students should practice long enough to complete their weekly assignments. The quality of practice time is more important than the quantity of practice time.

Instrument Requirements

All piano and voice students should have regular access to an acoustic piano or an 88 key modern digital piano with a weighted hammer action. Acoustic pianos should be kept in good working order and tuned at least once a year. String students (violin, viola, cello, bass, guitar) should own or rent a properly fitted instrument of decent quality and condition and strings should be regularly replaced every three to six months. If you need assistance finding or choosing an instrument PLEASE ask for our help!

Parental support is an extremely important factor in musical training. Students whose parents take an active role in their progress tend to be more enthusiastic and productive. Create a quiet space where the student can practice, and schedule a time for practice each day.

Discontinuation of Lessons

Music is a lifelong pursuit, but lessons are not always possible for a multitude of reasons. Please remember, if you are unsatisfied with your lessons for any reason or if you are contemplating quitting lessons you can speak freely to us about your concerns. Discontinuation of lessons requires a two weeks' notice - this gives us time to wrap up any current projects and discuss how the student can continue to follow their music goals. This also allows us the necessary time to fill that empty lesson slot so that we can avoid a loss in income. Thank you for your consideration.

Mount Kisco House of Music reserves the right to remove students from the schedule if they have poor attendance, poor practice habits, or if they repeatedly break any studio policies.

Contacting Teachers Outside of Studio Hours

Questions? Need to talk? Quick questions can be handled during your lesson time, or you can text/call us between 10 a.m. - 2 p.m., Monday - Friday. Please do not text before 8 a.m. or after 10 p.m. (Email at any time!)

Mutual respect is a key goal in our studio.

MOUNT KISCO HOUSE OF MUSIC 

15 Moore Ave, Mount Kisco, NY 10549

Call (914) 218-8968 | or click www.MountKiscoHouseofMusic.com

admin@mountkiscohouseofmusic.com | Facebook/Instagram @mkhouseofmusic

2018-2019 Studio Calendar

SEPTEMBER						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER						
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NOVEMBER						
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DECEMBER						
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30	31					

Tuition due dates:

September 1st: 1st Fall payment due for new and returning students (this reserves your time)

September 15th: 1st Fall payment due

October 15th: 2nd Fall Payment due

December 15th: 1st Winter Payment due

January 15th: 2nd Winter Payment due

March 15th: 1st Spring Payment due

April 15th: 2nd Spring Payment due

Calendar Legend:

Payment Due Dates

□ Studio Closed

□/□ Start/End of Fall Semester

□/□ Start/End of Winter Semester

□/□ Start/End of Spring Semester

☆ Recital dates, to be confirmed

2018-2019 Studio Calendar

JANUARY						
		1	2	3	4	5
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FEBRUARY						
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MARCH						
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31						

APRIL						
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28	29	30				

MAY						
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JUNE						
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23	24	25	26	27	28	29
30						

♪ Calendar is subject to change, please check online for the latest events and to see the group class schedules.

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STUDENT INFORMATION

Name: _____ DOB: _____

Instrument(s): _____ Previous lessons? (Y/N) _____

If yes, where/in what capacity? School orchestra, etc.? _____

Current School: _____ Current Grade _____

PARENT/GUARDIAN CONTACT INFORMATION

Name: _____

Would you like to receive...

Phone Number: _____

Text Reminders?

Email Address: _____

Email Reminders?

Relation to student: _____

Name: _____

Would you like to receive...

Phone Number: _____

Text Reminders?

Email Address: _____

Email Reminders?

Relation to student: _____

Name: _____

Would you like to receive...

Phone Number: _____

Text Reminders?

Email Address: _____

Email Reminders?

Relation to student: _____

MEDIA RELEASE

We love making musical memories (pictures/videos)! Our social media pages help engage, educate, and motivate our students while supporting a great musical community. Please indicate your preference below for protecting your child's privacy on these platforms.

- YES, you may take and post pictures/videos that are of and/or include my child
- along with their first name only.
 - YES, you may take and post pictures/videos that are of and/or include my child
- anonymously or with a pseudonym.
 - NO, I don't want any pictures/videos taken or posted of my child
-

If there are any concerns you have or something we need to be aware of (allergies, learning disabilities, transportation arrangements, etc.) please share in this space below:

Your signature below indicates your agreement to our fees and policies, and consent to receive electronic correspondences(email/texts) about lesson information and our studio:

STUDENT NAME: _____

PARENT SIGNATURE: _____ DATE: _____